

**Office of the Registrar
Academic & Council Branch
Jamia Millia Islamia**

Minutes

for the meeting of the Majlis-i-Muntazimah (Executive Council) (EC-III/2015) held on November 27, 2015 at 4.00 p.m. in the Conference Hall, India-Arab Cultural Centre, Jamia Millia Islamia, New Delhi-110025.

An ordinary meeting of the Majlis-i-Muntazimah (Executive Council) (EC-III/2015) was held on Friday, the 27th November, 2015 at 4:00 p.m. in the Conference Hall, India-Arab Cultural Centre, Jamia Millia Islamia, New Delhi-110025.

The following were present in the meeting:

1. Prof. Talat Ahmad : Chairman
Shaikh-ul-Jamia (Vice-Chancellor)
2. Prof. Ahrar Husain : Member
Dean, F/o Education, JMI
3. Prof. Manjula Batra : Member
Dean, F/o Law, JMI
4. Prof. Tasneem Meenai : Member
Dean, Students' Welfare, JMI
5. Prof. S. M. Azizuddin Hussain : Member
Department of History & Culture, JMI
6. Prof. M. Ejaz Hussain : Member
Director, CPRS, JMI
7. Dr. Ziauddin Ahmad : Member
Deptt. of Civil Engineering, JMI
8. Mr. Riyazuddin : Member
University Polytechnic, JMI
9. Prof. J.A.K. Tareen : Member
(Visitor's Nominee)
10. Lt. Gen. (Retd.) Dr. S. P. Kochhar : Member
(Visitor's Nominee)

11. Mr. Mohd. Haleem Khan : Member
(Visitor's Nominee)
12. Prof. Rehana Khatoon : Member
(Visitor's Nominee)
13. Prof. Shahid Ashraf : Secretary
Registrar, JMI

The following officer was also present:

14. Mr. Sanjay Kumar (*Special Invitee*)
Finance Officer, JMI

The following staff members were also present to assist in the proceedings:

Mr. Aftab Ahmad
Asst. Registrar (Estt.), JMI

Mr. M. Mazharul Haq Ansari
Asst. Registrar (A&C), JMI

The Registrar on behalf of the Vice-Chancellor (Chairman) welcomed the following new members of the *Majlis-i-Muntazimah* (Executive Council) who attended the meeting for the first time:

1. Mr. Mohd. Haleem Khan, Visitor's Nominee
2. Prof. S. M. Azizuddin Hussain, D/o History & Culture, JMI

He also appreciated the contributions made by the following outgoing member during her tenure as member of the *Majlis-i-Muntazimah* (Executive Council):

1. Prof. Talat Aziz, Faculty of Education, JMI

Thereafter, the Majlis (EC) conducted the following business:

EC-2015 (III): Reso.-1

Confirmation of the Minutes of previous Meeting of Executive Council held on 25.06.2015.

Since no observation was received from any member on the Minutes of previous meeting of the *Majlis-i-Muntazimah* (Executive Council) held on 25.06.2015, the Majlis (EC) confirmed the said Minutes.

EC-2015 (III): Reso.-2

Matters for reporting/endorsement of actions already taken by the Shaikh-ul-Jamia (Vice-Chancellor) in anticipation of approval of the Executive Council.

The Majlis (EC) endorsed/ratified the following action already taken by the Shaikh-ul-Jamia.

Appointment/ Confirmation/ Extension in appointment/ Withdrawal of extension/ Re-employment/ Nomination / Affiliation / Pay Protection

- 2.1 Approval on the appointment of **Mr. Rafi Ahmad** as Advisor, Disaster Management, attached with the Department of Geography, JMI on a consolidated honorarium of Rs. 60,000/- p.m. w.e.f. the date of joining for a period of two years (extendable on mutual consent) or till further orders whichever is earlier.
- 2.2 Approval on the appointment of **Prof. Sameena Hasan Siddiqui** as Director, Centre for Comparative Religions and Civilization, JMI w.e.f. 15.08.2015 for a period of three years or till further orders whichever is earlier, in terms of para 5 of Ordinance 19(XIX) [Administrative].
- 2.3 Approval on the appointment of **Prof. R. P. Bahuguna**, Department of History & Culture, JMI, as Coordinator of the Department of Tourism, Hotel, Hospitality and Heritage Studies, JMI with effect from 06.08.2015 for a period of three years or till a regular Head is appointed whichever is earlier.
- 2.4 Approval on the appointment of **Prof. Rashmi Doraiswamy** as Officiating Director, MMAJ-Academy of International Studies, JMI with effect from 14.08.2015 till further orders.
- 2.5 Approval on the appointment of **Prof. Tabrez Alam Khan**, Head, Department of Chemistry as Hony. Director (Academic) with effect from 18.08.2015 for a period of three years or till further orders.
- 2.6 Approval on the appointment of **Ambassador Mahesh Sachdev** as Consultant in the Centre for West Asian Studies, JMI, to give impetus to the Centre's academic & research initiatives on a consolidated honorarium of Rs. 60,000/- p.m. for a period of one year with effect from the date of joining extendable for another one year on mutual consent (**CV attached as Annexure-I**).
- 2.7 Approval on the appointment of **Prof. Shafeeque Ahmed Ansari**, Centre for Interdisciplinary Research in Basic Sciences, as Hony.

Director, Internal Quality Assurance Cell, JMI with effect from 04.11.2015 for a period of three years and **Dr. Shahzad Hasan**, Asst. Professor, Department of Mathematics will assist the Hony. Director, Internal Quality Assurance Cell.

- 2.8 Approval on the confirmation of services of **Dr. Mohd. Khalid Khan** as Assistant Professor in the Dept. of Islamic Studies, Faculty of Humanities & Languages, JMI w.e.f. 07.07.2015.
- 2.9 Approval on the confirmation of services of **Mr. Md. Arsad Ansari** as Assistant Professor in Education (Urdu) in the Dept. of Teacher Training & Non-formal Education (IASE), Faculty of Education, JMI w.e.f. 07.07.2015.
- 2.10 Approval on the confirmation of services of **Mr. Mohd. Faijullah Khan** as Assistant Professor in Special Education (Learning Disability) in the Dept. of Teacher Training & Non-formal Education (IASE), Faculty of Education, JMI w.e.f. 07.07.2015.
- 2.11 Approval on the confirmation of services of **Mr. Zeeshan Zamir Ahmed** as Instructor (Music) in the Dept. of Teacher Training & Non-formal Education (IASE), Faculty of Education, JMI w.e.f. 07.07.2015.
- 2.12 Approval on the confirmation of services of **Dr. Aurang Zeb Azmi** as Assistant Professor (Arabic) in the Dept. of Arabic, Faculty of Humanities & Languages, JMI w.e.f. 08.07.2015.
- 2.13 Approval on the confirmation of services of **Dr. Suhaib Alam** as Assistant Professor (Arabic) in the Dept. of Arabic, Faculty of Humanities & Languages, JMI w.e.f. 07.07.2015 (A/N).
- 2.14 Approval on the confirmation of services of **Dr. Arif Mohammad** as Assistant Professor (Physical Education) in the Dept. of Teacher Training & Non-formal Education (IASE), Faculty of Education, JMI w.e.f. 07.07.2015.
- 2.15 Approval on the confirmation of services of **Dr. Yasmeen Rizvi** as Assistant Professor in Centre for Management Studies, JMI w.e.f. 07.07.2015.
- 2.16 Approval on the confirmation of services of **Dr. Abid Ali Khan** as Assistant Professor in the Deptt. of Civil Engineering, Faculty of Engineering & Technology, JMI w.e.f. 18.07.2015.
- 2.17 Approval on the confirmation of services of **Mr. Zeeshan Ahmad Abbasi** as Assistant Professor in the University Polytechnic, Faculty of Engineering & Technology, JMI w.e.f. 08.07.2015.

- 2.18 Approval on the confirmation of services of **Dr. Asiya Nasreen** as Assistant Professor in the Deptt. of Social Work, Faculty of Social Sciences, JMI w.e.f. 27.06.2015.
- 2.19 Approval on the confirmation of services of **Mr. Danish Raza Rizvi** as Assistant Professor in the Deptt. of Computer Engineering, Faculty of Engineering & Technology, JMI w.e.f. 04.07.2015 (A/N).
- 2.20 Approval on the confirmation of services of **Dr. Musheer Ahmad** as Assistant Professor in the Deptt. of Urdu, Faculty of Humanities & Languages, JMI w.e.f. 07.07.2015.
- 2.21 Approval on the confirmation of services of **Dr. Priyanka Kapoor** as Associate Professor in the Dept. of Orthodontics, Faculty of Dentistry, JMI w.e.f. 26.06.2015.
- 2.22 Approval on the confirmation of services of **Mr. Rizwan Lateef Khan** as Deputy Registrar w.e.f. 21.08.2015.
- 2.23 Approval on the extension in appointment of **Dr. Lion Koenig** as Adjunct Faculty under UGC ENCORE Programme in the Centre for Culture, Media and Governance, JMI for a period of six months i.e., w.e.f. 01.07.2015 to 31.12.2015 or till further orders whichever is earlier on usual terms and conditions.
- 2.24 Approval on withdrawal of the extension in appointment of **Prof. M. H. Qureshi** as Professor on A. M. Khwaja Chair w.e.f. 02.09.2015 on his personal request.
- 2.25 Approval on the extension in appointment of **Prof. Naresh Dadhich** on Dr. M. A. Ansari Chair attached with the Centre for Theoretical Physics, JMI w.e.f. 01.09.2015 for a period of one year or till Dr. M. A. Ansari Chair exists or till further orders whichever is earlier on usual terms and conditions.
- 2.26 Approval on the appointment of **Prof. Iqtidar Mohd. Khan**, Head, Department of Islamic Studies, JMI and **Dr. Haroon Sajjad**, Department of Geography as Provosts of Halls of Residence (Boys) of **Campus "A"** and **Campus "B"** respectively with effect from 17.08.2015 until further orders.
- 2.27 Approval on the appointment of **Mr. M. F. Farooqui, IAS (Retd.)** as Consultant on a consolidated honorarium of Rs. 60,000/- p.m. for a period of two years w.e.f. the date of joining on the terms and conditions as mentioned in the Office Order No. K-70(KSA)/RO/(E)/2014 dated 29.07.2015 after relinquishing the services by **Dr. K. Saleem Ali, IPS (Retd.)** as Consultant.

- 2.28 Approval on the re-designation of **Dr. Abdul Malik** (Dy. Registrar) as Joint Registrar w.e.f. 28.12.2006 (instead of 26.11.2014, as notified earlier) in terms of UGC letter no.6-7/97(JCRC)Vol.IV dt. 17.08.2015, with the stipulation that the post will revert as Deputy Registrar when it falls vacant.
- 2.29 Approval on the affiliation of **Ms. Isabela Burgher**, a Ph.D. scholar at the School of Archaeology and Anthropology, College of Arts and Social Sciences, Australian National University, as Hony. Visiting Fellow in the Centre for North East Studies and Policy Research, for her research work w.e.f. date of her joining till October 2016 or till further order whichever is earlier.
- 2.30 Approval of nomination of **Prof. Sharif Ahmad**, Dean, Faculty of Natural Sciences, JMI to act as one of the members of the Majlis-i-Maliyat (Finance Committee), JMI, w.e.f. 06.10.2015 for a period of three years or till holding present position as Dean whichever is earlier, in terms of Statute 24(iii) of JMI Act, 1988.

Miscellaneous

- 2.31 Approval on the transfer of **Mr. S. K. Verma**, Assistant Professor (Radio) from AJK-MCRC to the Department of Hindi to assist in teaching and research in different programmes with immediate effect i.e. 06.08.2015 till further orders.
- 2.32 Approval on assigning the additional charge of Honorary Director, Centre for Nanoscience and Nanotechnology, JMI to **Prof. Saikh Saiful Islam**, Department of Applied Science & Humanities, Faculty of Engineering and Technology, JMI with immediate effect i.e. 06.08.2015 till further orders.
- 2.33 **Approval on the following recommendations of the Selection Committee in its meeting held on 01.08.2015 for promotion under UGC-CAS-2010 as per particulars mentioned against each name:**

S. No	Name of the Deptt./Faculty Name of promotee(s)	Promoted from	Date of Selection Committee	Effective date of eligibility
01	<u>Deptt. of Psychology, F/o Social Sciences</u> Dr. Akbar Hussain	Assistant Professor (Stage-3) to Associate Professor under UGC-CAS-2010 (Pay Scale: Rs. 37,400-67,000, AGP-9,000)	01.08.2015	04.10.2013
02	Dr. Sheema Aleem	Assistant Professor (Stage-3) to Associate Professor under UGC-CAS-2010 (Pay Scale: Rs. 37,400-67,000, 9,000)	01.08.2015	15.02.2014

[Action: AR (RPS)]

2.34 Approval on the following recommendations of the Selection Committee meetings of Faculty of Natural Sciences, Faculty of Humanities and Languages, Faculty of Social Sciences and Faculty of Architecture and Ekistics held on 31.07.2015 and 01.08.2015 for direct recruitment and promotion:

S. No	Name of Faculty/Centres, Post Name, Name of the Candidate(s)	Date of Selection Committee	Remarks
01	Faculty of Natural Sciences <u>Centre for Interdisciplinary Research in Basic Sciences</u> Professor in Biological Science Dr. Sher Ali - selected	31.07.2015	Selection Committee recommended the appointment on the post of Professor in Biological Science
02	Associate Professor (Physics)	31.07.2015	Selection Committee not found suitable candidate for the post of Associate Professor (Physics)
03	Assistant Professor (Physics) Najmul Arfin - Selected On panel 1. Sunita Negi 2. Mohd. Arshad	31.07.2015	Selection Committee recommended the appointment on the post of Assistant Professor (Physics)
04	Faculty of Humanities and Langs. <u>Centre for Study of Comparative Religions and Civilization</u> Assistant Professor (XI Plan) Annie Mary Kunnath - Selected On panel 1. Santanu Dey 2. Abdul Jaleel PKM	(Saturday) 01.08.2015	Selection Committee recommended the appointment on the post of Assistant Professor (XI Plan)
05	Faculty of Social Sciences <u>Deptt. of Psychology</u> <u>Promotion from Assistant Professor (Stage-3) to Associate Professor (Stage-4)</u> 1. Akbar Hussain - promoted 2. Sheema Aleem - promoted	(Saturday) 01.08.2015	Selection Committee recommended the promotion of (i) Dr. Akbar Hussain and (ii) Dr. Sheema Aleem from Assistant Professor (Stage-3) to Associate Professor (Stage-4)
06	Faculty of Architecture & Ekistics Professor in Architecture (X Plan-SG)	(Saturday) 01.08.2015	Selection Committee not found suitable candidate and recommended for re-advertisement of the post of Professor in Architecture (X Plan-SG).

[Action: AR (RPS)]

2.35 Approval on the following recommendations of the Selection Committee meetings of Faculty of Natural Sciences and AJK-MCRC held on 02.09.2015 and 03.09.2015 for direct recruitment and promotion cases as per details given below:

S. No	Name of Deptt./Faculty Name of the faculty member(s)	Promoted from	Date of Selection Committee	Effective date of eligibility for promotion
A.	<u>Faculty of Natural Sciences</u> <u>Deptt. of Chemistry</u> <u>Promotion cases</u>			
01	Dr. Nasreen Akhtar Mazumdar	Associate Professor to Professor under UGC-CAS-2010	02.09.2015	10.09.2013
02	Dr. Athar Adil Hashmi	Associate Professor to Professor under UGC-CAS-2010	02.09.2015	09.10.2013
03	Dr. Nasimul Hoda	Lecturer (Sr. Scale) to Lecturer (Selection Grade) under UGC-CAS-1998 Note: Patna University has awarded Lecturer (Sr. Scale) w.e.f. 18.11.2002, hence his promotion was due w.e.f. 18.11.2007 (five years duration)	02.09.2015	18.11.2007
Direct Recruitment		Name of the Recommended candidate(s) Mr./Ms./Dr.	Date of Selection Committee	
04	<u>Deptt. of Chemistry</u> One Assistant Professor in Chemistry	Nasir Baig - selected <u>On Panel</u> 1. Rashid Ali 2. Jawahar Lal Jat	02.09.2015	
B.	<u>AJK-MCRC</u> One Director (Tenure post)	Iftekhhar Ahmed - selected	03.09.2015	
C.	<u>Centre for Physiotherapy and Rehabilitation Sciences</u> Two Assistant Professors (XII Plan posts)	Post-1: Selected Adila Parveen Post-2: Selected Moazzam Hussain Khan <u>On panel</u> Pragya	03.09.2015	

[Action: AR (RPS)]

2.36 Approval on the following recommendations of the Selection Committee meetings of Faculty of Natural Sciences, Faculty of Humanities and Languages and Faculty of Dentistry held on 06.10.2015 and 07.10.2015 for direct recruitment as per details given below:

S. No.	Name of the Deptt./Faculty Name of the faculty member(s)	Name of the recommended candidate Mr./Ms./Dr.	Date and time of Selection Committee	
A.	<u>Faculty of Natural Sciences</u>			
01	<u>Deptt. of Mathematics</u> One Asst. Professor in Mathematics	Izharuddin - selected <u>On panel</u> 1. Malik Rashid Jamal 2. Pooja Khandelwal	06.10.2015	10:00 AM
02	One Asst. Professor in Computer Science	Ahmad Kamal - selected <u>On panel</u> 1. Zeba Khanam	06.10.2015	02:30 PM

		2. Santosh Kumar Pandey		
B.	<u>Faculty of Humanities and Languages</u>			
03	<u>Deptt. of Tourism, Hotel and Hospitality and Heritage Studies</u> One Asst. Professor (XII Plan)	Nusrat Yasmeen - selected <u>On panel</u> 1. Syed Ahmad Rizwan 2. Shivangi Tandon	07.10.2015	10:00 AM
C	<u>Faculty of Dentistry</u>			
04	<u>Deptt. of Pharmacology</u> One Associate Professor (Medical staff under XI Plan)	Dr. (Mrs.) Deep Inder - selected <u>On panel</u> 1. Razi Ahmad	07.10.2015	12:00 Noon
05	<u>Deptt. of General Medicine</u> One Associate Professor (Medical staff under XI Plan)	Not found suitable	07.10.2015	02:30 PM
06	One Asst. Professor (Medical staff under XI Plan)	Shaista Alvi - selected	07.10.2015	02:30 PM
07	<u>Deptt. of Public Health Dentistry</u> One Asst. Professor (Dental staff under XI Plan)	Aditi Verma - selected <u>On panel</u> 1. <u>Shekhar Grover</u> 2. <u>Bushra Karim</u>	07.10.2015	03:00 PM

[Action: AR (RPS)]

- 2.37 Approval on the reservation of 3% in promotion for the employees of "Persons with Disabilities" (PwDs) category under Group "C" and "D" posts where direct recruitment does not exceed 75%, on the parity of Govt. of India's rules (**Annexure-II**).

[Action: AR (RPS)]

- 2.38 Approval on adoption of Council of Architecture (CoA) Guidelines-2013 related to the qualifications for direct recruitment and promotion cases of the Faculty of Architecture & Ekistics, JMI (**Annexure-III**).

[Action: AR (RPS)]

- 2.39 Approval on the proposal for updating consequential amendment in para 3 of the Ordinance 6 (VI) [Academic] captioned "Reservation of seats and other special provisions for admission" in the light of changes made in the Prospectus of the University for the year 2015-16, duly approved by the Academic Council in its meeting held on 10.04.2015 (**Annexure-IV**).

[Action: AR (L&O)]

- 2.40 **Approval on the proposal for conversion of vacant posts of Safaikaramcharis into Peon.**

Approved the proposal for conversion of vacant posts of Safaikaramcharis into Peon. A representation of SRK Association for conversion of three posts of Safaikaramcharis was placed before the University Authorities. Since the Government of India has put up a ban on creation of non-teaching posts, therefore the University Administration has allowed to convert three vacant posts of Safaikaramcharis into Peon or some other similar posts so that the staff working on daily wages for a long time, could be regularized against the vacant posts. Earlier, the Executive Council in its meeting held on

28.06.2013 has also approved the conversion of four surplus positions of Safaikaramcharis into Mali in order to fill up the vacant positions.

[Action: AR (RPS)]

- 2.41 Approval on the fixation of pay of candidates working in Jamia Millia Islamia, recommended by Selection Committee for appointment by the method of recruitment by selection and implementation of the orders consequent upon implementation of 6th Central Pay Commission (CPC) recommendations vide DoPT, GoI OM No. 12/3/2009-Pay-I dated 30.03.2010 w.e.f. 01.01.2006 (**Annexure-V**).

[Action: AR (RPS)]

- 2.42 Approval on the appointment of following on compassionate ground in Jamia Millia Islamia as per terms and conditions mentioned in the appointment letter :

S.No.	Name of the Employee(s)	Designation
1.	Mr. Mohd. Shadab	Peon
2.	Mr. Naushad	Peon
3.	Mr. Raj Kumar	Helper (Non-Technical)
4.	Mrs. Inayat Parveen	Clerk-Typist
5.	Mrs. Shabana	Bearer
6.	Mrs. Sunita Rai	Clerk-Typist

[Action: AR (RPS)]

- 2.43 Approval on issuance of summer uniform to Group 'D' employees as per GoI's rules

Approved issuance of summer uniforms to Group 'D' employees as per GoI's rules. Group 'D' Employees of JMI were provided with three pairs of uniforms in two years as per JMI Bye-Law XI whereas they are entitled for only two pairs in two years as per rules of Govt. of India (except Drivers) (**Annexure-VI**).

[Action: DR (PICO)]

- 2.44 Approval on the appointment of **Prof. Velayutham Saravanan**, as Director, Centre for Jawaharlal Nehru Studies, JMI, with immediate effect i.e. 12.11.2015 for a period of three years or until further orders after relinquishing the services by **Prof. Shahid Ahmad** as Director, Centre for Jawaharlal Nehru Studies, JMI in terms of para 5 of the Ordinance 19 (XIX) [Admin].

- 2.45 Approval on the benefit of protection of last pay drawn by Dr. Habibur Rahman Khan, Asst. Librarian, Dr. Zakir Husain Library, JMI at Zakir Husain Post Graduate Evening College, University of Delhi at the stage of Rs. 21,990/- as on 01.08.2014 in the Pay Band of Rs. 15,600-39,100 plus G.P. of Rs. 6000/- in terms of GoI order (27) FR-22 issued under DOPT OM No. 12.03.2009 - Pay-I dated 30.03.2010.

[Action: AR (Estt.)]

2.46 Approval on the affiliation of **Ms. Gry Hvass Pederson**, a doctoral scholar at the Centre for Contemporary Middle Eastern Studies at the University of Southern Denmark, as Hony. Visiting Fellow in India Arab Cultural Centre for her research work w.e.f. January 2016 to March 2016 or till further orders whichever is earlier.

2.47 Approval on the appointment of **Prof. Ehsanul Haq** (Retd.) on “Rafi Ahmad Kidwai Chair” w.e.f. the date of joining for a period of three years or till attaining the age of 70 years or till further orders whichever is earlier. The expenditure, to be incurred on the salary, will be paid from the corpus fund received from the Ministry of Culture, GoI.

[Action: AR (RPS)]

2.48 Approval on the following recommendations of the Selection Committee meetings held on 13.11.2015 and 14.11.2015 for the Faculty of Natural Sciences, Faculty of Engineering & Technology and Faculty of Humanities and Languages for direct recruitment / promotions as per details given below:

A. Details of promotion cases:

S. No	Name of the Deptt./ Centre/Faculty of Members	Promoted from	Date of Selection Committee	Effective date of eligibility
01	<u>Faculty of Natural Sciences</u> <u>Deptt. of Computer Science</u> Dr. Muhammad Abulaish	Associate Professor to Professor under UGC-CAS-2010	13.11.2015	10.2.2015
02	Dr. Monica Mehrotra	Assistant Professor (Stage-3) to Associate Professor (Stage-4)	13.11.2015	23.10.2014
03	<u>Faculty of Engg. & Tech.</u> <u>Deptt. of Computer Engg.</u> Dr. Tanvir Ahmad	Associate Professor to Professor under UGC-CAS-2010	13.11.2015	26.11.2013
04	Dr. Bashir Alam	Assistant Professor (Stage-3) to Associate Professor (Stage-4)	13.11.2015	28.07.2015
05	<u>Faculty of Natural Sciences</u> <u>Deptt. of Geography</u> Dr. Atiqur Rahman	Associate Professor to Professor under UGC-CAS-2010	14.11.2015	11.10.2015
06	Dr. Haroon Sajjad	Associate Professor to Professor under UGC-CAS-2010	14.11.2015	25.10.2014
07	Dr. Mary Tahir	Associate Professor to Professor under UGC-CAS-2010	14.11.2015	30.06.2013
08	<u>Faculty of Humn. & Langs</u> <u>Centre for the Study of Social Exclusion and Inclusive Policy</u> Dr. Sabiha Husain	Associate Professor to Professor under UGC-CAS-2010	14.11.2015	06.08.2014

B. Detail of direct recruitment:

S. No.	Name of the Deptt./Faculty Name of the faculty member(s)	Name of the recommended candidate Mr./Ms./Dr.	Date and time of Selection Committee
A.	<u>Faculty of Natural Sciences</u>		
01	<u>Deptt. of Computer Science</u> One Professor in Computer Science	SMK Quadri- selected	13.11.2015 at 10:30 AM

[Action: AR (RPS)]

ITEMS FOR CONSIDERATION:**EC-2015(III): Reso.-3****Consideration of the Annual Report of the University for the year 2014-15.**

The Majlis (EC) considered and approved the Annual Report of the University for the year 2014-15 in terms of the provision of Section 27(1) of JMI Act, 1988.

[Action: AR (A&C)]

EC-2015(III): Reso.-4**Consideration of the Annual Accounts and Balance Sheet together with separate Audit Report for the financial year 2014-15.**

The Majlis (EC) considered and approved the Annual Accounts and Balance Sheet together with separate Audit Report for the financial year 2014-15 of the University duly approved by the Finance Committee of the University held on 27.11.2015 at 12.30 p.m.

[Action: Finance Officer]

EC-2015(III): Reso.-5**Consideration of a proposal of Standard Paper Code Format, Key-Based Marks Entry System and Common format for Degree and Certificates for deciding the quality and standard of the paper and the format for Degrees, Certificates and Mark-Sheets.**

The Majlis (EC) considered and approved the following recommendations of the Committee constituted by the Vice-Chancellor, JMI to look into the work in respect of Standard Paper Code Format, Key-Based Marks Entry System and Common format for Degrees and Certificates for quality and standard of paper and format for Degrees, Certificates and Mark-Sheets :

- a. Page of Degree will be non-tearable (265 GSM).
 - The Draft Format of Degree (**Annexure-VII**)

- 4 to 6 security features on the degree format.
- Size of the degree format will be A4.
- b. The paper of mark-sheet will be non-tearable (168 GSM) with 2 to 4 security features.
- c. Cover page of examination copy (**Annexure-VIII**).

While approving the above, the Majlis (EC) suggested to explore the technology of verifying the degrees & certificates on-line as issued by the University.

[Action: Controller of Examinations]

EC-2015(III): Reso.-6

Consideration on recommendation of a Committee for transfer back of the post of Professor from the Department of Tourism, Hotel, Hospitality and Heritage Studies to the Study of Social Exclusion and Inclusive Policy attached with KRN-Centre for Dalit and Minorities Studies.

The Majlis (EC) considered and approved the recommendation of a Committee constituted by the Vice-Chancellor, JMI for transfer back of the post of Professor from the Department of Tourism, Hotel, Hospitality and Heritage Studies to the Study of Social Exclusion and Inclusive Policy attached with KRN-Centre for Dalit and Minorities Studies.

[Action: AR (RPS)]

EC-2015(III): Reso.-7

Consideration on implementation of UGC guidelines and conversion of nomenclature of Academic Staff College, JMI as UGC- Human Resource Development Centre, JMI.

The Majlis (EC) considered and approved the adoption of new UGC guidelines for Academic Staff College (ASC) and renaming it as UGC-Human Resource Development Centre with a Local Programme Planning and Management Committee for its monitoring effective from 01.02.2015 (**Annexure-IX**).

[Action: AR (Estt.)]

EC-2015(III): Reso.-8

Consideration on the proposal for incorporation of Clause 19(v) of Hall of Residence (Boys) Guidelines of JMI with regard to refund of mess fee charges to the boarders in the event of their absence in the School Hostel By-Laws.

The Majlis (EC) considered and approved the incorporation of Clause 19(v) of Hall of Residence (Boys) Guidelines of JMI in connection with the refund of mess fee charges to the boarders in the event of their absence in the School Hostel By-Laws as given below:

“On prior information, the Warden (Mess) may allow the adjustment of mess remission at the end of session. However, no mess refund shall be allowed for less than 7 consecutive days and not more than 30 days in one academic year. No claim for remission of food charges shall be entertained if the resident has not submitted prior application to the concerned Warden/Caretaker.”

[Action: AR (L&O), AR (School)]

EC-2015(III): Reso.-9

Consideration on fulfillment of condition laid down by the Selection Committee to regularize the promotion of Dr. Mohd. Ataur Rahman Khan, Department of Applied Sciences & Humanities, F/o Engg. & Technology to the post of Professor.

The Majlis (EC) noted that Executive Council in its meeting held on 07.05.2015 vide Resolution No. 8 had given one more chance to Dr. Mohd. Ataur Rehman, D/o Applied Sciences & Humanities, JMI to submit another published paper to fulfill the condition laid down by the Selection Committee to regularize his promotion to the post of Professor.

The Majlis (EC) also noted that Dr. Rahman had submitted another paper titled, “Search for Equity in Education” published in International Journal of Advanced Research in Management and Social Sciences, Vol. 3; No. 2; February 2014; ISSN: 2278:6236. As a follow-up action, the office asked the previous team of experts to evaluate the paper submitted by Dr. Rahman. The office had received the positive assessment reports from all three experts.

The Majlis (EC) considered and approved the fulfillment of condition as laid down by the Selection Committee to regularize the promotion of Dr. Mohd. Ataur Rehman, D/o Applied Sciences & Humanities, JMI to the post of Professor.

[Action: AR (RPS)]

EC-2015(III): Reso.-10

Consideration on the recommendation of the Committee for distribution of reserved posts of Persons with Disabilities (PwDs) in other Departments in view of directives of the Hon’ble Supreme Court of India, Court of Chief Commissioner for Persons with Disabilities and UGC.

The Majlis (EC) while considering the recommendation of the Committee constituted for distribution of reserved posts of Persons with Disabilities (PwDs), directed to re-look the said distribution of posts in the light of logic applied in University of Delhi and Jawaharlal Nehru University and then again place before the next meeting of EC for its consideration.

[Action: AR (RPS)]

EC-2015 (III): Reso.-11**Consideration on the request of Dr. Tabassum Naqi, Assistant Professor, Department of Teacher Training & Non-formal Education, Faculty of Education, JMI, to count past services rendered by her as Assistant Education Officer in National Council for Promotion of Urdu Language, for the period from 11.10.2001 to 15.07.2004.**

The Majlis (EC) considered and approved the request of Dr. Tabassum Naqi appointed as Lecturer in Department of Teacher Training & Non-formal Education (TT & NFE) (IASE), Faculty of Education, Jamia Millia Islamia w.e.f. 16.07.2004 for counting of past services rendered by her w.e.f. 11.10.2001 to 15.07.2004 as Assistant Education Officer in National Council for Promotion of Urdu Language, New Delhi, in continuation of her present employment in Jamia. The previous employer has discharged liability towards her retirement benefits by paying the following amounts to Jamia Millia Islamia:

i)	Service Gratuity	=	Rs.	35,397/-
ii)	Retirement Gratuity	=	Rs.	17,699/-
	Total	=	Rs.	53,096/-

[Action: AR (Estt.)]

EC-2015(III): Reso.-12**Consideration of appeal of Ms. Reshma Rafat, Ex-Teacher Grade - I, (Contractual Basis), Syed Abid Husain Sr. Sec. School, JMI - Self Financed dated 06.07.2015 to review the decision of removal from services**

The Majlis (EC) perused the representation dated 06.07.2015 of Ms. Reshma Rafat, Ex-Teacher Grade-I (Contractual basis), Syed Abid Husain Sr. Sec. School, JMI to re-consider the decision of her "removal from the services" taken by the Executive Council dated 17.07.2012 and 08.11.2012 in the light of Hon'ble High Court order dated 08.07.2015 and letter of Special Senior Counsel dated 20.07.2015.

The Majlis (EC) after going through all the facts, Enquiry Report, Hon'ble High Court order and the representation dated 06.07.2015 submitted by Ms. Reshma Rafat, Ex-Teacher Grade-I, (Contractual basis), Syed Abid Husain Sr. Sec. School, JMI reviewed the penalty of "removal from the services" in terms of Statute 37(4) of JMI Act, 1988 awarded by the Executive Council in its earlier meetings held on 17.07.2012 and 08.11.2012 which was considered harsh punishment and resolved to appoint her afresh on contractual basis as Teacher Grade-I, Syed Abid Husain Sr. Sec. School, JMI protecting her consolidated salary.

[Action: AR (Estt.) & AR (School)]

EC-2015(III): Reso.-13

Consideration on the representation of Mr. Harisul Haque, PET, Jamia Middle School for full pay and allowances during the period of suspension and treatment of suspension period as on duty.

The Majlis (EC) noted that Executive Council in its meeting held on 07.05.2015, after going through the Inquiry Report, charges framed against Mr. Harisul Haque, PET, Jamia Middle School, his representations and other relevant records, **reviewed** the penalty of **“removal from services”** and resolved to impose **“withholding of two increments with cumulative effect”**. It was further resolved that his conduct will be under scrutiny for next two years and will be reported back to the Executive Council.

The Majlis (EC) considered the representation dated 09.07.2015 of Mr. Harisul Haque for full pay and allowances for the period he remained under suspension i.e. 03.03.2010 to 11.06.2015 and legal advice dated 12.08.2015 given by Additional Standing Counsel-cum-Legal Advisor and resolved that no pay and allowances can be granted to Mr. Harisul Haque during the period of suspension except subsistence allowance already paid to him as per the CCS rules.

[Action: AR (Estt.) & AR (School)]

EC-2015(III): Reso.-14

Consideration on the appeal dated 18.08.2013 of Dr. Anwar Alam (who was working as Professor in the Centre for West Asian Studies) against his removal from Jamia’s services.

The Majlis (EC) was apprised that Prof. Anwar Alam, Centre for West Asian Studies, JMI was suspended w.e.f. 10.04.2012 in contemplation of disciplinary proceedings which were initiated on a complaint of his grave misconduct of misusing official powers in the capacity of Director, CWAS and allowing a girl student to take examination on a later date with the same question paper. This was confessed by him in writing before the then Hony. Vigilance Officer in the Preliminary Enquiry Report. Justice (retired) B. L. Garg was appointed as Inquiry Officer and Prof. N. U. Khan was appointed as Presenting Officer. In the Inquiry Report, it was found that there was enough evidence relating to misconduct committed by Prof. Anwar Alam and that the charges leveled against him stood conclusively proved. A copy of the said Inquiry Report submitted by the Enquiry Officer was sent to Prof. Anwar Alam, giving an opportunity to submit a representation, if any, against the findings of the inquiry.

The Majlis (EC) held on 25.02.2013 vide its Reso. No. 9 after considering findings of the Inquiry Report and representation of Dr. Anwar Alam, proposed his removal from the services giving him an opportunity (under Statute 37 of JMI Act, 1988) to make a representation against the proposed penalty. Dr. Anwar Alam submitted his representation dated 12.04.2013 against the proposed penalty. The Majlis (EC) in its meeting held on 26.04.2013 vide its Reso. No. 8 after considering representation of Dr. Anwar Alam confirmed the proposed penalty of removal from service. The decision of the EC was executed vide Office Order dated 20.05.2013.

The Majlis (EC) after due consideration of the appeal dated 18.08.2013 and all the facts, Inquiry Report, decisions of the Executive Council in its meetings held on 25.02.2013 and 26.04.2013 found that penalty imposed by the EC in its meeting held on 26.04.2013 vide Reso. No. 8 is justified. The fact remains that the Charged Officer had held a re-examination on 13.12.2011 i.e. two days after the actual conduct of the examination, without changing the Question Paper, in which he himself was the paper setter. No such averment or contention has been raised in the appeal that belies this finding. The aforesaid action of the Charged Officer completely vitiated the examination process and polluted its sanctity. Such conduct cannot be condoned in an academic institution. This is quite aside from the fact that the Executive Council in its earlier decision had noted with serious concern the proven fact that the Charged Officer had tampered with the agenda of the Faculty Meeting as well. Hence, the Majlis (EC) resolved to stand by its earlier decision regarding his **“removal from service”** of the University.

[Action: AR (Estt.)]

EC-2015(III): Reso.-15

Consideration on the appeal of Mr. S. K. Verma, Assistant Professor, presently posted in the Department of Hindi, against penalty of ‘withholding of two increments with cumulative effect’ imposed by the Executive Council held on 07-5-2015 and the advice of the Special Senior Counsel in the matter.

The Majlis (EC) was apprised that Executive Council in its meeting held on 07.05.2015, after going through the Enquiry Report, charges framed against Mr. S. K. Verma, his representations and other relevant records, **reviewed** the penalty of **“removal from services”** and resolved to impose **“withholding of two increments with cumulative effect”**. It was further resolved that his conduct will be under scrutiny for next five years and will be reported back to the Executive Council.

The Majlis (EC), while considering the advice of Special Senior Counsel, found that he was not provided a copy of Enquiry Report which was a procedural lapse and that a copy of Enquiry Report should have been provided to the delinquent officer. The Majlis (EC), after deliberation on the said lapse, resolved as under:

1. Operation of Office Order dated 08.06.2015 regarding imposition of penalty of "withholding of two increments with cumulative effect" on Mr. Verma be stayed.
2. Mr. S. K. Verma may be provided a copy of the Enquiry Report by giving an opportunity to make representation against the findings of Enquiry Report.

[Action: AR (Estt.)]

EC-2015(III): Reso.-16

Consideration of recommendations of the Establishment Committees held on 30.09.2014, 17.10.2014, 07.11.2014, 26.03.2015, 09.04.2015, 29.04.2015 and 25.08.2015:

The Majlis (EC) considered and approved the recommendations of Establishment Committee constituted for redressal of the grievances of the teaching and non-teaching employees in its meetings held on 30.09.2014, 17.10.2014, 07.11.2014, 26.03.2015, 09.04.2015, 29.04.2015 and 25.08.2015 as contained in the respective Establishment Committees:

- A. Establishment Committee meeting held on 30.09.2014 (Annexure-X)**
1. Request of Dr. Eqbal Husain, Associate Professor, F/o Law, JMI.
 2. Request of Mr. Rafiq Ahmad, Section Officer, Finance & Accounts Office, JMI
 3. Request of Principal, University Polytechnic, JMI.
 4. Request of Prof. Kum Kum Dewan, D/o Mathematics, JMI.
- B. Establishment Committee meeting held on 17.10.2014 (Annexure-XI)**
1. Request of Dr. Faqeer Mohammad, Assistant Professor, D/o Chemistry, JMI.
 2. Requests of Dr. S.A.M. Rizvi, Associate Professor, Dept. of Computer Science, JMI.
 3. Request of Mrs. Yasmeen Parveen, Director, BMC, JMI.
 4. Request of Ms. Shikha Kapoor, Asstt. Professor, Dept. of Adult & Continuing Education & Extension, JMI.
- C. Establishment Committee meeting held on 07.11.2014 (Annexure-XII)**
1. Request of Prof. N. Hasnain, Dept. of Psychology, JMI.
 2. Request of Dr. Sarwat Ali, Associate Professor, IASE, JMI.
- D. Establishment Committee meeting held on 26.03.2015 (Annexure-XIII)**
1. Request of Mr. Ashfaq A. Khan, Ex-Production Assistant, AJK Mass Communication & Research Centre, JMI.

2. Request of Mr. Zafarullah Khan, Ex-Dy. Finance Officer, JMI.
3. Request of Ar. Kulsum Fatima, Asstt. Professor, Faculty of Architecture & Ekistics, JMI.

E. Establishment Committee meeting held on 09.04.2015 (Annexure-XIV)

1. Request of Mr. Zafar Alam, Superintending Engineer, Building & Construction Department.
2. Request of Dr. Deepak Kem, Ex-Associate Professor, Centre for Culture, Media and Governance, JMI.
3. Request of Dr. Abdul Sattar, Evaluator, Urdu Correspondence Course, Arjun Singh Centre for Open and Distance Learning, JMI.
4. Request of Prof. Jamshed Ahmad Usmani, Dept. of Mechanical Engineering, JMI.

F. Establishment Committee meeting held on 29.04.2015 (Annexure-XV)

1. Request of Dr. Rafiullah Azmi, Research Associate, Centre for West Asian Studies, JMI.
2. Request of Group "C" staff of Jamia Millia Islamia.

G. Establishment Committee meeting held on 25.08.2015 (Annexure-XVI)

1. Request of Mr. Syed Mohd. Abbas, Documentation Officer, MMAJ Academy of International Studies, JMI.
2. Request of Technical Assistant/Lab Technician of Faculty of Dentistry/Dr. Ansari Health Centre, JMI.

The Majlis (EC), while considering the above recommendations, directed to get the concurrence of University Grants Commission on the following recommendations of the Establishment Committee for its implementation in Jamia :

1. Request of Computer Operators (Mr. Aqeel Ahmad and Mr. Sirajuddin).
2. Request of the University Librarian to merge the cadre of Library Attendant and Sr. Library Attendant into a single cadre.

Besides above, the Majlis (EC) did not approve the proposal of Superintending Engineer, JMI for maintaining separate seniority list for Jr. Engineers (Civil) and Jr. Engineers (Electrical) as also recommended by the Establishment Committee.

[Action: AR (Estt.)]

EC-2015 (III): Reso.-17

Proposal for fixing the date of holding the Annual Convocation 2015.

The Majlis (EC) considered the date of holding the Annual Convocation-2015 of the University for the purpose of conferring of Degrees/Diplomas and other distinctions of the University. The Majlis

(EC) was informed that formal request has been sent to Prime Minister of India Shri Narindra Modi to grace the said occasion but no confirmation has been received from his office.

After detailed deliberation, the Majlis (EC) authorized the Vice-Chancellor for finalizing the date for holding the above Annual Convocation-2015 on the availability of the Chief Guest.

[Action: AR (A&C)]

EC-2015 (III): Reso.-18

Consideration of request dated 16.10.2015 of Dr. Deepak Kem (ex-Associate Professor, Centre for Culture, Media and Governance, JMI) against his removal from Jamia's services.

The Majlis (EC) considered the request of Dr. Deepak Kem dated 16.10.2015 against his "removal from services" along with the entire records of the disciplinary proceedings and Hon'ble High Court's Orders in its judgments dated 16.09.2011 and 10.04.2012 in the case of Dr. Deepak Kem Vs. Jamia Millia Islamia & Ors., wherein the Hon'ble Court, while finally disposing of the appeal, held that **plagiarism anywhere, and especially from position he held in Jamia, rendered it inexcusable; the only penalty was removal from services (Annexure-XVII).**

The Majlis (EC), after detailed deliberations, was of the opinion that, as aptly observed by the Hon'ble High Court, intellectual plagiarism is a serious misconduct in an institution of higher education, and no laxity can be granted in such cases.

[Action: AR (Estt.)]

EC-2015 (III): Reso.-19

To report the action of the Vice-Chancellor for constitution of a Committee for framing the role, powers and functions of the Controller of Examinations, JMI.

The Majlis (EC), while appreciating the efforts of the Vice-Chancellor, noted the action taken by him to constitute a Committee for framing the powers and functions of the Controller of Examinations, JMI as the statutes and ordinances are silent about the role of Controller of Examinations.

[Action: AR (A&C)]

Any other Item with the permission of Chair.

EC-2015 (III): Reso.-20

To Report the joining of JEE (Main)-2016 Entrance Test conducted by CBSE for admission to B.Tech & B.Arch. programmes offered by the University.

The Vice-Chancellor apprised the members that the University is planning to join JEE (Main)-2016 for admission to B.Tech & B.Arch. programmes conducted by the University on the basis of score obtained by the candidate in JEE (Main)-2016 Entrance Test. Jamia will give admission in both the programmes strictly as per merit of JEE (Main)-2016 score and admission norms & reservation policy of the University.

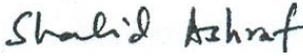
The Majlis (EC) appreciated the efforts and directed to broadly publicize the said arrangement for information of aspiring candidates.

[Action: Controller of Examinations]

Before concluding the meeting, Majlis (EC) also noted the following suggestions made by distinguished members for consideration:

- i) Establishment of Satellite campus in other state(s) of the country;
- ii) Opening of a new Centre on East Asia Studies;
- iii) To increase the out station Entrance Test Centres particularly in North-East India.

Thereafter, the meeting concluded at 6:00 p.m. with a vote of thanks to the Chair.


(Prof. Shahid Ashraf)
Registrar/Secretary