

**Office of the Registrar
Academic & Council Branch
Jamia Millia Islamia**

Minutes

of the Ordinary meeting of the Majlis-i-Muntazimah (Executive Council) (EC-VIII/2013) held on 18.09.2013 at 03.30 p.m. in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.

An Ordinary meeting of the *Majlis-i-Muntazimah* (Executive Council) (EC-VIII/2013) was held on Wednesday, the 18th September 2013 at 3.30 p.m., in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.

The following were present in the meeting:

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|----|---|-----------|
| 1. | Prof. S. M. Sajid
Offg. Vice-Chancellor, JMI | Chairman |
| 2. | Prof. Khan Masood Ahmad
Dean, Faculty of Social Sciences, JMI | Member |
| 3. | Prof. Zahoor A. Zargar
Dean, Faculty of Fine Arts, JMI | Member |
| 4. | Prof. Tasneem Meenai
Dean Students' Welfare, JMI | Member |
| 5. | Prof. Faizan Ahmad
Centre for Interdisciplinary Research in Basic
Sciences (CIRBASc), JMI | Member |
| 6. | Prof. U. M. Amin
Hony. Director, Centre for Management Studies, JMI | Member |
| 7. | Mr. Mohd Shareef, M.A.
University Polytechnic, JMI | Member |
| 8. | Dr. Ziauddin Ahmad
Associate Prof., D/o Civil Engg., JMI | Member |
| 9. | Prof. Shahid Ashraf
Registrar | Secretary |

The following officer was also present:

10. Prof. Shahid Ahmad (*Special Invitee*)
Finance Officer, JMI

The following staff members were also present to assist in the proceedings:

Mr. Nihaluddin Siddiqui
OSD, JMI

Mr. Aftab Ahmad
Asstt. Registrar (A&C), JMI

The Registrar on behalf of Shaikhul Jamia (Vice-Chancellor) welcomed Prof. Khan Masood Ahmad, Dean F/o Social Sciences as new member to the *Majlis-i-Muntazimah* (Executive Council) who attended the meeting for the first time.

He also appreciated the contribution made by Prof. Rose Varghese, the outgoing member during her tenure as member of the *Majlis-i-Muntazimah* (Executive Council).

EC-2013 (VIII): Reso.-01

Confirmation of the Minutes of the previous Meeting of Executive Council held on 29.08.2013

Since no observation was received from any member on the minutes of the previous meeting of the *Majlis-i-Muntazimah* (Executive Council) held on 29.08.2013, the Majlis (EC) confirmed the said minutes.

EC-2013(VIII): Reso.-02

Matters for endorsement of actions already taken by the Shaikh-ul-Jamia (Vice-Chancellor) in anticipation of the approval of Executive Council.

The Majlis (EC) considered and endorsed the actions already taken by the *Shaikh-ul-Jamia* (Vice-Chancellor) in anticipation of the approval of the Executive Council.

Re-employment/Resignation/Extension

- 2.1 Approval on the re-employment of **Dr. Rajendra Mishra as Research Scientist** in the AJK MCRC for a initial period of six months or till the regular incumbent joins or till further orders, whichever is earlier w.e.f. the date of joining on the usual terms and conditions of the re-employment.
- 2.2 Approval on the resignation of **Dr. Joe Thomas Karackattu**, Assistant Professor, China Studies Programme (on purely temporary basis) in MMAJ Academy of International Studies, JMI, w.e.f. afternoon of 20.08.2013 (i.e. after completion of one month's notice period) subject to clearance of "No Dues Certificate" from all concerned.
- 2.3 Approval on the extension in deputation of **Dr. Rekha Sharma Sen**, Reader, School of Continuing Education, IGNOU, as Professor in the Centre for Early Childhood Development and Research, JMI, for a period of ten (10) months from 26.07.2013 to 25.05.2014 or till the date she completes the project in hand at Jamia Millia Islamia, whichever is earlier on usual deputation terms.

Miscellaneous

- 2.4 Approval on the enhancement in the limit of financial powers delegated to Dy. Registrar (Admn.)/ Asstt. Registrar (Admn.) from Rs.5,000/- to Rs.10,000/- for reimbursement of medical bills.

ITEMS FOR CONSIDERATION:

EC-2013(VIII): Reso.-03

Recommendations of the Academic Council held on 27.08.2013

Endorsement of the recommendations of the Majlis-i-Talimi (Academic Council) (AC-V/2013) held on 27.08.2013.

The Majlis (EC) endorsed the following recommendations of the Majlis (Academic Council) of its meeting (AC-V/2013) held on 27.08.2013 as embodied in the resolution:

- 3.1 Approval on the Study Leave in respect of **Mr. Pumlianmunga**, Asstt. Professor, Deptt. of Physics, JMI for a period of two years w.e.f. 01.08.2013 to 31.07.2015 to pursue Ph.D. from IISc, Bangaluru.
- 3.2 Approval on the extension in Study Leave to **Ms. Shohini Ghosh**, Professor Sajjad Zaheer Chair, AJK MCRC, JMI, for a period of six

months in continuation of her Study Leave (w.e.f. 16.7.2011 to 15.07.2013) to complete her Ph.D. on the topic "Imagined Spectators: Cinema and Spectatorship at the turn of the Century".

3.3 Proposal for making a provision of leave entitlement to the UGC Non-NET Fellowship Awardees pursuing Ph.D. program and the subsequent amendment in the Ordinance 31 (XXXI) (Academic) [AC-2013(V): Reso.-03]

The Majlis (AC) considered and approved the proposal of making a provision of Leave entitlement to the UGC Non-NET Fellowship Awardees at parity with the UGC-JRF rules and the proposed amendment in Ordinance 31 (XXXI) (Academic) "Fellowship, Scholarship and Gold Medals for Students" duly recommended by the Standing Committee of Act, Statutes & Ordinances dated 4.7.2013 (**Annexure-I**).

[Action: A.R. (L/O)]

3.4 Consideration of the revised guidelines of the UGC for grant of Study Leave applicable to University teachers [AC-2013(V): Reso.-04]

The Majlis (AC) considered and approved the adoption of revised guidelines of the UGC in respect of grant of Study Leave to University teachers who are expected to receive scholarship/fellowship or any other kind of financial assistance as conveyed vide UGC's letter No. F.1-6/2012(PS) dated 7.6.2013 together with the proposed amendment in Ordinance 5 (V) (Admn.) of the University duly recommended by the Standing Committee of Act, Statutes & Ordinances dated 4.7.2013 (**Annexure-II**).

[Action: A.R. (L/O)/ A.R. (Leave)]

3.5 Proposed amendment in Ordinance 10 (X) (Admn.) of the University due to adoption of the Ministry of Urban Development, Directorate of Estates Notification regarding the retention of residential quarters by the University staff [AC-2013(V): Reso.-05].

The Majlis (AC) considered and approved the proposed amendment in Ordinance 10 (X) (Admn. & General) of the University due to adoption of the Ministry of Urban Development, Directorate of Estates' Notification dated 10.04.2013 regarding the amendment in existing rules for retention of residential quarters by the University staff as recommended by the Standing Committee of Act, Statutes & Ordinances dated 04.07.2013 (**Annexure-III**).

[Action: A.R. (L/O)/
A.R. (Property)]

3.6 Consideration of the “Sexual Harassment of Women at Work Place Act, 2013” as published in the Gazette of India on 23.04.2013 [AC-2013(V): Reso.-06]

The Majlis (AC) was apprised that the Parliament has passed the “Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal Act) Act, 2013”, which was published in the Gazette of India on 23.04.2013. It was also informed that the said Resolution is a comprehensive one and lays down in details the methodology to combat misconduct pertaining to sexual harassment of women at Workplace, besides, being therapeutic in nature. Since, it is an enactment passed by Parliament, now it is redundant to have the law in the form of an Ordinance. The said Act was examined by the Standing Committee of Act, Statutes & Ordinances in its meeting held on 4.7.2013 and question was raised as to what would be the legal position of University’s existing Ordinance 17 (XVII) “Sensitization, Prevention & Redressal of Sexual Harassment”. Following deliberation, it was decided that since some cases are pending adjudication under this Ordinance, it would not be advisable and prudent to immediately abrogate this Ordinance. However, it can be clarified that fresh actions/misconducts of the nature of sexual harassment of women at workplace (and incidental matters) after 23.4.2013 shall be regulated by the law passed by the Parliament and not by the Ordinance at hand.

While noting down the above facts, the Majlis (AC) directed meaningful implementation of the “**Sexual Harassment of Women at Work Place Act, 2013**”.

The Majlis (AC) following due consideration agreed to the repealment of Ordinance 17 (XVII) (Admn./Gen.) title “**Sensitization, Prevention and Redressal of Sexual Harassment (SPARSH)**” subject to the acceptance of following clarification:

“It is clarified that all cases of sexual harassment of women at workplace (and incidental issues) which have been taken place after 23.04.2013 shall be dealt with by the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal Act, 2013) and not under this Ordinance. Following the conclusion and accomplishment of cases pending under this Ordinance, this Ordinance shall cease to exist”.

As regards cases of sexual harassment of women/girl students, the Majlis (AC) was informed that the Standing Committee of Act, Statutes & Ordinances has appropriately recommended modifications in the Ordinance 14 (XIV) title “Students Discipline” which shall be placed for due consideration in the next meeting of the Academic Council.

The Majlis (AC), on anxious consideration of having a Zero Tolerance Policy of prevention of harassment of women/girls, further clarified that till such time the envisaged changes in the Ordinance 14 (XIV) titled “Students Discipline” are effectuated, the Ordinance 17 (XVII) (Admn./Gen.) “Sensitization, Prevention & Redressal of Sexual Harassment” shall continue to be transitionally operational to prevent sexual harassment of women/girl students.

[Action: A.R. (L/O)/OSD]

3.7 Proposed amendment in Para 7.2 of Ordinance 15-B (Academic), incorporating the name of the program “Bachelor in Physiotherapy” along with the B.Sc./B.Sc. (Hons.) Program [AC-2013(V): Reso.-08].

The Majlis (AC) considered and approved the proposed amendment in Para 7.2 of Ordinance 15-B (Academic), as recommended by the Standing Committee of Act, Statute & Ordinances in its meeting dated 19.07.2013, for incorporating the name “**Bachelor in Physiotherapy**” program along with the B.Sc./B.Sc. (Hons.), which was somehow left out due to oversight:

Existing Para 7.2	Proposed amendment in Para 7.2
Bachelor of Science (B.Sc.)/B.Sc. with Instrumentation/B.Sc. (Hons.) Program.	Bachelor of Science (B.Sc.)/B.Sc. with Instrumentation/B.Sc. (Hons.)/ Bachelor in Physiotherapy (BPT.h.) Program.

The Majlis (EC) referred back the above resolution to the Academic Council for further examination.

[Action: A.R. (A&C)]

3.8 Proposal of Hony. Director, Centre for Management Studies for making correction in the promotion rules of the MBA program and displaying the MIB program under the Centre [AC-2013(V): Reso.-09].

The Majlis (AC) considered and approved the proposal of the Hony. Director, Centre for Management Studies, regarding the correction in the promotion rules as well as displaying of the MIB program under the Centre and the proposed amendment in Ordinance 15-A [academic] and its Annexure 15A-2 duly recommended by the Standing Committee of Act, Statute & Ordinances (**Annexure-IV**).

[Action: A.R. (L/O)]

EC-2013(VIII): Reso.-04

Consideration of the appointment of an Architect for getting the Master Plan of Jamia Millia Islamia approved from the DUAC/SDMC/DDA.

The Vice-Chancellor apprised the members about the Jamia Millia Islamia campus which is spread over 200 acres of the land having numbers of existing buildings and plans for future expansion. The University is trying to get its Master Plan approved since acquiring the status of Central University. Earlier, M/s. Suresh Goel & Associates was appointed as the Architect for getting the approval of the Master Plan of Jamia Millia Islamia from the DUAC/SDMC/DDA but he could not get the desired approval and subsequently the contract of M/s. Suresh Goel & Associates was terminated on 26.04.2012.

He further informed that keeping in view the urgency and importance of the work, a Committee under the Chairmanship of Prof. Khalid Moin, Faculty of Engineering & Technology, JMI, was constituted to recommend the appointment of a professional Architect/Planner for the approval of the Master Plan of Jamia Millia Islamia. The said Committee met on 3.9.2013 and submitted its recommendations regarding the appointment of an Architect along with the agreement containing other terms and conditions.

The Majlis (EC), while noting the above facts, approved the recommendations of the constituted Committee containing the appointment of an Architect along with the agreement and other terms & conditions for the purpose **(Annexure-V)**.

[Action: A.R. (Property)]

EC-2013(VIII): Reso-05

Consideration of the proposal for fixing the date of holding the Annual Convocation 2013.

The Majlis (EC) considered and decided to hold the Annual Convocation-2013 on **November 28, 2013** for the purpose of conferring of Degrees/Diplomas and other distinctions of the University.

Further, the Majlis (EC) authorized the Vice-Chancellor for slight changes in the above date for holding the above Annual Convocation-

2013, if required, due to the availability/non-availability of the Chief Guest etc. or for any other administrative reason.

[Action: A.Rs. (A&C)/Admn.])

EC-2013(VIII): Reso.-06

Consideration of the proposal to confer *Honoris Causa* (Doctor of Letters) upon the distinguished personalities on the occasion of Annual /Special Convocation.

The Majlis (EC) considered and approved the proposal for conferring the *Honoris Causa* (Doctor of Letters) upon the following distinguished personalities on the occasion of Annual/Special Convocation on the recommendation of the Academic Council dated 16.09.2013 in terms of Statute 29 of JMI Act, 1988:

1. His Excellency **Sheikh Nasser Sabah Al-Ahmad Al-Sabah**, Minister of Dewan Al-Amiri, Kuwait by holding a **Special Convocation on October 30, 2013.**
2. **Mr. Najeeb Jung**, Lt. Governor, NCT of Delhi, on the occasion of the **Annual Convocation** of the University to be held on November 28, 2013.
3. **His Majesty Jigme Khesar Namgyel Wangchuk**, King of Bhutan, on the occasion of **Annual/Special Convocation** subject to obtaining consent of availability.

[Action: A.Rs. (A&C)/Admn.])

EC-2013(VIII): Reso.-07

Consideration on the request of Mrs. Naeem Fatima Kazmi, Lecturer (S) Physics, Jamia Sr. Secondary School for conversion of CPF-cum –Gratuity scheme into GPF.

The Majlis (EC) noted that Mrs. Naeem Fatima Kazmi was appointed as PGT, Physics in Jamia Senior Secondary School w.e.f. 03.11.1997. Since there was a court case pending against the post on which she was appointed, she was given temporary appointment with the condition to convert it into probation subject to final orders of the Hon'ble High Court. Since her initial appointment was on temporary basis she was extended the benefit of CPF Scheme. The final judgment of the Hon'ble Court in the Writ Petition came on 20.07.2011 in favour of Jamia Millia

Islamia. Accordingly, services of Mrs. Naeem Fatima Kazmi were confirmed w.e.f. 03.11.1998.

She has been requesting for extension of GPF scheme. She is at present beneficiary of CPF scheme owing to the reason that her initial appointment was temporary. Her request was examined by Internal Audit Office also who have opined that her request for switching over from CPF Scheme to GPF Scheme may be considered as a special case as she was not in a position to exercise for GPF scheme at that time owing to pending of court case.

While noting the above facts, the Majlis (EC) approved the request of Mrs. Naeem Fatima Kazmi for switching over from CPF scheme to GPF scheme as a special case subject to the condition that it will not be quoted as a precedent in any other case.

[Action: Finance Officer/OSD]

EC-2013(VIII): Reso.-08

Consideration of the recommendations of the Establishment Committee held on 09.05.2013

The Majlis (EC) considered and approved following recommendations of the Establishment Committee held on 09.05.2013.

1. Promotion case of Dr. Sarwat Ali:

“The Committee noted that Dr. Sarwat Ali has been repeatedly representing her case for promotion as Lecturer (Selection Grade) from 2003 instead of her promotion as Reader w.e.f. 27.10.2005. It was informed that she has not attended one Refresher Course as on 27.10.2005, also she was not possessing a Ph.D. degree and has not applied for promotion well-in-time for Lecturer (Selection Grade). She acquired Ph.D. degree in 2005 and then she applied for promotion for Senior Lecturer to Reader. Therefore, she was promoted from the post of Senior Lecturer to Reader w.e.f. 27.10.2005 i.e. the date of acquiring Ph.D. degree. Dr. Sarwat Ali represents that instead of her promotion to the post of Reader, she should have been promoted as Lecturer (Selection Grade)”.

“After careful consideration and her particulars, the Committee did not find any justification in her representation for promotion as Lecturer (Selection Grade) on the following grounds:

- (i). *“A duly constituted Selection Committee has already promoted her to the post of Reader. The recommendations of that Selection Committee cannot be altered at this stage”.*

(ii). "She did not apply for promotion as Lecturer (Selection Grade) well-in-time".

2. Inclusion of the name in the Seniority List:

"The Committee considered the representation of Mr. Rehan Khan Suri, Training and Placement Officer wherein he has pointed out that his name was neither shown in the seniority list of teachers nor in the seniority list of non-teaching staff. The Committee is of the view that since his Selection Committee was conducted as per the constitution of the Selection Committee of non-teaching staff, his name should include in the seniority list of non-teaching staff ".

[Action: OSD]

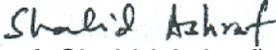
EC-2013(VIII): Reso.-09

Any other item with the permission of the Chair.

Before concluding the meeting, the Vice-Chancellor discussed the present status of the Campus placement of the University and directed to get the data of companies visited and placement details during the last five years from the Training and Placement Office to review the present position and to take necessary steps for the improvement of the campus placement.

[Action: A.Rs. (A&C)]

Thereafter, the meeting ended at 4.00PM with a vote of thanks to the Chair.


(Prof. Shahid Ashraf)
Registrar/Secretary
