

**Office of the Registrar
Academic & Council Branch
Jamia Millia Islamia**

Minutes

of the Ordinary meeting of the *Majlis-i-Muntazimah* (Executive Council) (EC-I/2012) held on Monday, the 23rd January 2012 at 3.45 p.m., in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.

An Ordinary meeting of the *Majlis-i-Muntazimah* (Executive Council) (EC-I/2012) was held on Monday, the 23rd January 2012 at 3.45 p.m., in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.

The following were present in the meeting:

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| 1. | Mr. Najeeb Jung
Vice-Chancellor, JMI | Chairman |
| 2. | Prof. S. M. Rashid
Pro-Vice-Chancellor, JMI | Member |
| 3. | Prof. Tasneem Meenai
Dean Students' Welfare, JMI | Member |
| 4. | Prof. S.M. Azizuddin Husain
Dean, F/o Humanities & Languages,
JMI | Member |
| 5. | Prof. Ragini
Dean, F/o Dentistry, JMI | Member |
| 6. | Prof. Faizan Ahmad
Director, Centre for Interdisciplinary
Research in Basic Sciences (CIRBS),
JMI | Member |
| 7. | Prof. Sonya S. Gupta
Director
Director, Centre for Spanish & Latin
American Studies, JMI | Member |
| 8. | Dr. Jamshed A. Usmani
Associate Professor
Faculty of Engineering, JMI | Member |

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| 9. Prof. Moinuddin
Visitor's Nominee | Member |
| 10. Prof. S. M. Sajid
Registrar | Secretary |

The following officer was also present:

11. Prof. Shahid Ashraf (Special Invitee)
Finance Officer, JMI

The following staff members were also present to assist in the proceedings:

Mr. Nihaluddin Siddiqui
OSD, JMI

Mr. Aftab Ahmad
Asstt. Registrar (A&C), JMI

EC-2012 (I): Reso.-01

Confirmation of the Minutes of the previous Meetings of Executive Council held on 28.11.2011

Since no observation was received on the Minutes of the previous meeting of the *Majlis-i-Muntazimah* (Executive Council) held on 28.11.2011, the *Majlis* (EC) confirmed the said Minutes.

EC-2012(I): Reso.-02

Matters for endorsement of actions already taken by the Shaikh-ul-Jamia (Vice-Chancellor) in anticipation of the approval of Executive Council.

Appointments

- 2.1 Appointment of **Prof. Naresh Dadhich, on M.A. Ansari Chair (presently attached with the Centre for Theoretical Physics)**. *The duration of the appointment on M.A. Ansari Chair will be w.e.f. the date of joining for a period of three years or till attaining the age of 70 years or till further orders whichever is earlier in the Pay Band of Rs. 37,400-67,000 with AGP Rs. 10000/- per month. The expenditure to be*



incurred on the salary will be met from the corpus fund of Rs. 2 crore allocated for this purpose.

- 2.2 Appointment of **Dr Justin Podur** (a tenured Associate Professor in the Faculty of Environment Studies at York University in Toronto) as **Hony. Visiting Professor** for light teaching on the topic (i) Ecology & Environmental Studies under M. Ekistics Programme in the Faculty of Architecture & Ekistics and (ii) Political Analysis in the Department of Political Science, for a further period w.e.f. January, 2013 to April 2013 (four months) instead of (July 1, 2012 until June 30, 2013).
- 2.3 Appointment of **Prof. Gulshan Dietl as Visiting Professor in the Centre for West Asian Studies**, Jamia Millia Islamia @ Rs.15,000/- per month w.e.f. 01.02.2012 for a period of one year or till further orders whichever is earlier. The expenditure to be incurred on the honorarium will be met from the budget head, "XI Plan Merged Schemes".
- 2.4 Further extension in the term of appointment of **Mr S.S. Hakim (former Olympian) as Consultant-cum-Advisor (Sports)** on existing terms and conditions w.e.f. 16.12.2011 for another period of one year.

Confirmation

- 2.5 Confirmation of services of **Mr. Mohammad Firoz Anwar as Associate Professor** in the Faculty of Architecture & Ekistics, JMI w.e.f. 31.08.2011.
- 2.6 Confirmation of services of **Mr Abdul Halim Babbu as Associate Professor** in the Faculty of Architecture & Ekistics, JMI w.e.f. 31.08.2011.

Resignation

- 2.7 Acceptance of the resignation tendered by **Dr Upma Bhatia Batra** from the post of **Assistant Professor (Anesthesia) Faculty of Dentistry**, JMI w.e.f. 21.01.2012, treating her application dated 20.12.2011 as one month's notice period subject to submission of no dues certificate from all concerned.

Other matters

- 2.8 Correction in E.C. Reso. No. EC-2011(IX):Reso. No. 10 dated 28.11.2011 'removal of **Mr. Vinod Kaul, A.E., AJK MCRC in terms of Statute 38(2) inadvertently mentioned as Statute 37(4)** in the minutes circulated.
- 2.9 Adoption of **MACP Scheme applicable to Pharmacists (non-functional grade)** as conveyed by the UGC vide their letter No. F.1-1/2011/(JCRC) dated 16.9.2011 **Annexure-I.**



- 2.10 Sanction for launching prosecution proceeding against **Prof. D.R. Bhaskar**, Department of Electronics & Comm., JMI, on receipt of legal expert opinion.

While endorsing the above action of the Vice-Chancellor, the *Majlis* (EC) suggested to send a copy of the letter dated 12.04.2010 addressed to Inspector, CBI, Jaipur by CVD, AICTE regarding role of various functionaries of AICTE and the members of the Committee constituted by AICTE for consideration of CBI.

EC-2012 (I): Reso.-3

Proposal to change the Specialization of the following posts in AJK-Mass Communication Research Centre.

The *Majlis* (EC) considered and approved the recommendations of the Board of Management of the AJK MCRC held on 26.4.2011 as recommended by the Committee of Studies (CoS) held on 7.4.2011 and 13.4.2011 regarding the change of Specialization of the following posts:

S.No.	Vacant position	Present nomenclature	New nomenclature approved By CoS dt. 7.4.2011 and 13.4.2011
1.	Professor	Media and Communication (Non-Plan)	Radio Production
2.	Associate Professor	Broadcast Technology (X Plan-SG)	Communication Theory and Research
3.	Asstt. Professor	Media Technology (X Plan-SG)	Development Communication
4.	Asstt. Professor	Asstt. Professor (Video)	TV and Video Production
5.	Asstt. Professor	Asstt. Professor (Film)	Cinematography and Film Editing
6.	Asstt. Professor	Asstt. Professor (Photography)	Photojournalism
7.	Asstt. Professor	Asstt. Professor (Photography)	Still Photography and Visual Communication

(Action: AR, RPS)

EC-2012 (I): Reso.-4

Approval on the exchange of one post of Associate Professor from the Deptt. of Political Science with the post of Assistant Professor in the Centre for Jawaharlal Studies.

The *Majlis* (EC) noted that one post of Associate Professor in Political Science has been advertised number of times during the last five years but no suitable candidate has been found. The BoS of the Department concerned in its meeting held on 12.10.2011 unanimously approved that the post of Associate Professor in Political Science be converted as Assistant Professor in Political Science to facilitate the department's workload. It has been bilaterally agreed by Department of Political Science and Centre for Jawaharlal Nehru Studies where a post of Asstt. Professor exists to interchange these positions.

The *Majlis* (EC), therefore, approved the proposal for exchange of one post of Associate Professor from the Department of Political Science with the post of Assistant Professor in the Centre for Jawaharlal Nehru Studies to facilitate the department's workload.

(Action: AR, RPS)

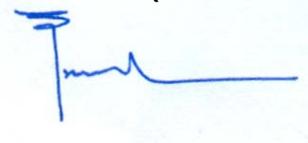
EC-2012 (I): Reso.-5

Consideration on the reply submitted by Mr. Harisul Haque Physical Education Teacher (P.E.T), (under suspension), Jamia Middle School, Jamia Millia Islamia in respect of the findings of the inquiry against him.

The *Majlis* (EC) considered the Report and representation of Shri Harisul Haque. Following careful consideration, the *Majlis* (EC) noted that the Enquiry Officer has not clearly enunciated his conclusions with reference to evidence on record and therefore, the matter requires more investigation.

It was resolved that a fresh inquiry be held into the charges. It was further decided that the Enquiry Report be finalized and submitted within 10 weeks.

(Action: OSD)



EC-2012 (I): Reso.-6

Decision on the appeal submitted by Mr. Mohd Waseem Ansari, Waterman (Daily Wage Worker), against the penalty imposed on him of "Removal from Services" from Jamia Millia Islamia.

The *Majlis* (EC) considered the appeals submitted by Mr. Mohd Waseem Ansari and his wife dated 4.11.2011 and 9.11.2011 respectively against the decision taken by the Vice-Chancellor regarding the penalty of "Removal from the Services of the Jamia Millia Islamia" as was conveyed to him vide Registrar's Office Order No. Gen.4-100(RO)/(Estt.)/2011 dated 24.10.2011.

After consideration of the service records of Mr. Mohd. Waseem Ansari, the *Majlis-i-Muntazimah* (Executive Council) resolved to retain the decision taken by the Vice-Chancellor regarding the penalty of "Removal from the Services of the Jamia Millia Islamia".

(Action: OSD)

EC-2012 (I): Reso.-7

Proposal to reduce hiring charges of Indoor Stadium from Rs.50,000/- to Rs. 30,000/-.

The *Majlis* (EC) considered and approved the proposal to reduce the current hiring charges of indoor stadium from Rs.50,000/- to Rs.30,000/- to manage to rent out the Indoor Stadium, Jamia Millia Islamia.

(Action: Director, Physical Education/DR, Admn.)

EC-2012 (I): Reso.-8

Approval of desirable qualification for two posts of Asstt. Professors in the Centre for Management Studies.

The *Majlis* (EC) considered and approved the following desirable qualifications for two positions of Asstt. Professors approved during XIth Plan allocation in addition to the essential qualification approved by the UGC in its Regulation-2010:

- (i) Quantitative Techniques & Business Statistics and Management Science (candidates from Operation Research, who have taught in Management departments of Premier Business Schools, may also be considered).



- (ii) Business & Economics Environment & Managerial Economics (candidates from allied areas who have taught in Management departments of Premier Business Schools may also be considered.
- (iii) Production & Operation Management.

(Action: AR, RPS)

EC-2012 (I): Reso.-9

Recommendations of the Selection Committees for appointment to various teaching posts of the Faculty of Engineering & Technology, Centres of Jamia, Premchand Archives and Faculty of Education.

The *Majlis* (EC) considered and approved the following recommendations of the various Selection Committees held on 12.12.2011, 13.12.2011, 19.12.2011, 09.01.2012 and 10.01.2012 for appointments as under:

(A) Recommendations of the following Selection Committees, F/O Engg. & Technology, JMI.

The Selection Committee in its meeting held on 13 December, 2011 has recommended the names of the following for their appointments under various Departments in the Faculty of Engg. & Technology, JMI:

S. No.	Name of Post (s)	Name of selected candidate/ Remarks (M/s Dr.)	No. of Post	Date of Selection Committee
01	<u>D/o Electrical Engg.</u> Asstt. Professor Rs. 15,600-39,100, (GP 6000)	Ahtesham ul Haq- Selected	01	13.12.2011
02	<u>Deptt. Of Applied Sc. & Hum. (English)</u> Asstt. Professor(Res. for SC) Rs. 15,600-39,100, (GP 6000)	Satya Prakash Prasad- Selected	01	13.12.2011

(B) Recommendations of the Selection Committees for promotion from Associate Professor to Professor, F/O Engg. & Technology, JMI

The Selection Committee for promotion from Associate Professor to Professor under CAS-2010 in the various Departments of F/o Engg. & Technology, JMI in its meeting held on 12 & 13 December, 2012 have recommended the names of the following for their promotion:

S.No	Department	Name	AGP	Effective Date of promotion
01	D/o Mech. Engg. Promotion from Associate Professor to Professor under CAS - 2010 (Rs. 37,400-67000)	Dr. Zahid A. Khan	Rs. 10,000/-	27.07.2009
		Dr. Zulqarnain Malik	Rs. 10,000/-	27.07.2010
		Dr. Mohd. Suhaib	Rs. 10,000/-	17.07.2011
02	D/o Mech. Engg. University Polytechnic Promotion from Lecturer Sr. Scale to Selection Gr. under CAS-98 (Rs. 12000-18,300)	Badshah Alam	***Not Promoted	
		M.J. Nabi Khan	Rs. 12,000-18,300	17.7.2009
03	D/o Civil Engg. Promotion from Associate Professor to Professor under CAS - 2010 (Rs. 37,400-67000)	Sirajuddin Ahmad	Rs. 10,000/-	17.07.2011
04	D/o Electrical Engg. Promotion from Associate Professor to Professor under CAS - 2010 (Rs. 37,400-67000)	Zainul Abdin Jaffery*	Rs. 10,000/-	11.06.2010
		Munna Khan	Rs. 10,000/-	05.08.2011
		Anwar Shahzad Siddiqui**	Rs. 10,000/-	25.08.2011
05	D/o Applied Sc. & Hum. (Maths) Promotion from Associate Professor to Professor under CAS - 2010 (Rs. 37,400-67000)	Musheer Ahmad	Rs. 10,000/-	01.01.2009

* Subject to the condition that he should get a govt. funded R&D Project as PI within 1 year.

** Subject to the condition that he should get at least one international journal paper accepted for publication in IS Index journal as IEEE, Transactions. Elsevier Press Journal, Springer Journal and IET (UK).

The Chairman of the Selection Committee has noted on the Proceeding that "If the candidates do not meet these conditions, this promotion will stand cancelled."

*** One of the Selection Committee members recorded his Note of Dissent.

- (C) **The Selection Committee for the appointment of two posts of Archivists (one in Jamia Archives and one in Jamia's Premchand Archives) in its meeting held on 19th December, 2011 has recommended the name of the following:**

S. No.	Name of Post (s)	Name of selected candidate (M/s Dr.)	No. of Post	Date of Selection Committee
01	Archivist (Rs. 15,600-39,100, GP:7600/-	<u>Selected</u> 1. Snigdha Roy 2. Syed Mohd. Amir	02	19.12.2011

- (D) **Recommendations of the following Selection Committees held on 9th & 10th Jan. 2012.**

The Selection Committee in its meeting held on 9th & 10th January, 2012 has recommended the names of the following for their appointments under various Centres of the Jamia:

S. No.	Name of Post (s)	Name of selected candidate/ Remarks (M/s Dr.)	No. of Post	Date of Selection Committee
01	<u>MMAJ Academy of International Studies (XI Plan)</u> Asstt. Professor Rs. 15,600-39,100, (GP 6000)	<u>Selected</u> Aliva Mishra <u>On Panel</u> Sitakanta Mishra	01	09.01.2012
02	<u>Nelson Mandela Centre for Peace & Conflict Resolution (X Plan-SG)</u> Asstt. Professor Rs. 15,600-39,100, (GP 6000)	<u>Selected</u> Mr. Ali Ahmed <u>On Panel</u> Satyabrat Sinha	01	10.01.2012

- (E) **Recommendations of the following Selection Committee, F/O Education, JMI**

The Selection Committee for promotion from Associate Professor to Professor in the Department of TT&NFE (IASE) under CAS-2010 in its meeting held on 10th January, 2012 has recommended the name of the following for promotion:

S.No	Department	Name	AGP	Effective Date of promotion
01	<u>D/o TT&NFE(IASE)</u> Promotion from Associate Professor to Professor under CAS - 2010 (Rs. 37,400-67000)	Dr.Ismat Jahan Siddiqui	Rs. 10,000/-	14.10.2009

(Action: AR, RPS)

EC-2012 (I): Reso.-10

Approval of the qualifications for the Posts of Accounts Officer, Technical Assistant (Architecture and Ekistics) and Technician (Centre for Culture, Media & Governance) as proposed by the committee

The *Majlis* (EC) considered and approved the following qualifications for the posts of Accounts Officer, Technical Assistant (F/o Architecture and Ekistics) and Technician (Centre for Culture, Media & Governance) as proposed by a Committee constituted for the purpose:

(A) Accounts Officer

Existing Qualification	Approved qualifications
<ul style="list-style-type: none"> • At least a Graduate • Should have qualified in appropriate account examination of Govt. or a local authority or a recognized institute. • Ordinarily experience of accounts for 7 years of which not less than 5 years service should be in supervisory capacity in a Govt. office or University or Pvt. Office of repute; and • Knowledge of Urdu 	<ul style="list-style-type: none"> • A consistently good academic record with a Master's Degree in Accountancy/Commerce/Management/Economics with at least 55% marks or its equivalent grade of B in UGC seven point scale; • At least 6 years experience in educational administration at the level not lower than an Accountant/S.O in a Govt Office/University or a limited company of repute having good knowledge of Financial System & Administration. • Knowledge of Urdu. <p>Persons having qualification of CAIIB/Cost & Works/Company Sectt. Of statutory body and of computer application will be preferred.</p>

(B) Technical Asstt., F/O Architecture

Existing Qualification	Approved qualifications
B.Arch/B.Tech/B.Sc. Computers, 2 years experience with knowledge of MS	<ul style="list-style-type: none"> • Three years Diploma in Civil Engg. with five years experience in surveying

Office	<p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Three years Diploma in Architect Assistantship with 5 years experience in Architectural model making or in computer aided Architectural drawing/drafting.
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(C) Technician, Centre for Culture Media & Governance

Existing Qualification	Approved qualifications
Dip. In (Civil/Elect./Mech.) I.T.I. Certificate or equivalent (after high school) with 8 years experience/ITI Certificate or equivalent (after Class VIII) with 12 years experience/Class VIII with more than 12 years experience in concerned grade/lab.	<ul style="list-style-type: none"> • Graduate in any discipline • P.G. Diploma in Computer application having knowledge of hardware maintenance and networking. • Should have at least two years working experience of maintaining hardware/networking.

(Action: AR, RPS)

EC-2012 (I): Reso.-11

Approval of the composition of “Screening Cum Evaluation Committee” for Promotion of Asstt. Professor from Stage-I to Stage-II and Stage-II to Stage-III for the purpose of promotion.

The *Majlis* (EC) considered and approved the following proposed composition of “Screening Cum Evaluation Committee” for Promotion of Asstt. Professor from Stage-I to Stage-II and Stage-II to Stage-III for the purpose of promotion:

S.No.	Existing Composition	Proposed amendment in the Composition
	<ol style="list-style-type: none"> 1. The Vice-Chancellor as the Chairperson of the Selection Committee. 2. The Dean of the Concerned Faculty. 3. The Head of Department/ Chairperson of the School and; 4. One Subject expert in the Concerned Subject nominated by Vice-Chancellor from the University panel of expert. 	<ol style="list-style-type: none"> 1. The Vice-Chancellors nominee as the Chairperson of the Screening Committee 2. The Dean of the Concerned Faculty 3. The Head of Department/Director of concerned Centres 4. The Registrar (convener)

(Action: AR, RPS)

EC-2012 (I): Reso.-12

Action taken by the Vice-Chancellor regarding two posts of Assistant Professors in the Faculty of Dentistry.

The *Majlis* (EC) noted that the UGC has sanctioned 13 posts of Lecturers (now re-designated as Assistant Professors) in the Faculty of Dentistry. It also noted that the Executive Council in its meeting held on 25/11/2008 had approved two posts of Tutors out of these 13 posts of lecturers sanctioned by the UGC for a period of three years. The following Tutors were appointed for tenure of three years against these two posts:

- | | | |
|----------------------|--------|------------|
| 1. Dr. Yusra Khan, | w.e.f. | 02/02/2009 |
| 2. Dr. Sanobia Ahmad | w.e.f. | 06/02/2009 |

The above two Tutors shall be completing their tenure of three years on 01/02/2012 and 05/02/2012 respectively. It was earlier proposed by the Dean, Faculty of Dentistry to restore these two posts as Assistant Professors. Hence, the Vice-Chancellor in anticipation of the approval of the *Majlis-i-Muntazimah* (Executive Council) approved to advertise these posts in the disciplines of Oral Diagnosis and Pediatrics, and preventive Dentistry.

The *Majlis* (EC) was informed this issue was discussed in the Faculty Committee held on 19.01.2012, in which the Dean informed the Faculty Committee that although UGC sanctions posts of Asstt. Professors only, and not of Tutors, the Professors of the Faculty feel that at least one post as Tutor should be retained to aid academic. BDS Tutor can be easily relocated to various Departments in any emergent situation. It was agreed by the Faculty Committee that at least one post of Asstt. Professor (Pediatric & Preventive Dentistry) may be converted as Tutor on permanent basis.

The *Majlis* (EC) noted the above development and agreed to retain one post of Tutor on permanent basis and one post of Asstt. Professor (Oral Diagnosis & Radiology) already advertised may be filled.

(Action: AR, RPS)



EC-2012 (I): Reso.-13

Recommendations of the Academic Council held on 20.01.2012

Endorsement of the recommendations of the Majlis-i-Talimi (Academic Council) (AC-I/2012) held on 20.01.2012.

The *Majlis* (EC) endorsed/approved the following recommendations of the Academic Council (AC-I/2012) held on 20.01.2012:

- 13.1 Approval of the proposal for amendment in Ordinance 5 (V) concerning "Admission and Enrollment of Students". [AC-2012/I/Reso. No. 7].

The *Majlis* (AC) considered and approved the following amendment in Para 5.1 of Ordinance 5 (V) concerning "Admission and Enrollment of Students duly recommended by the Standing Committee for Act, Statutes and Ordinances:

Para No.	Existing	Approved amendment
5.1	A student of any course who could not appear in the examination due to shortage of attendance or any other reason or who fails in the examinations, may be given re-admission in the same class of that course in the next academic session.	<p>5.1 A student of the 1st Year/1st Semester of any course who is detained due to shortage of attendance will no longer remain a student of the University. Such a student will have to seek fresh admission and will be required to go through the entire admission process. Provided that a student of 1st Year/1st Semester of any course who fails in the Annual/Semester-end Examination or who could not take the examination for reasons other than shortage of attendance, will not be readmitted. However, he/she may be allowed to appear as an Ex-Student in the consecutive Annual/1st Semester-end Examination.</p> <p>5.2 A student of other than 1st Year/1st Semester, who has not taken the examination due to shortage of attendance, may be</p>

		given re-admission in the said class of that course in the next consecutive Year/Semester. In case, the student fails to fulfill the requirement of attendance after being given re-admission, his/her admission shall stand cancelled.
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13.2 Approval of the proposal for amendment in Para 4.2 of Ordinance 6 (VI) concerning "Reservation of Seats and other Special Provisions for Admission". [AC-2012/I/Reso. No. 8]

The *Majlis* (AC) considered and approved the following amendment Para 4.2 of Ordinance 6 (VI) concerning "Reservation of Seats and other Special Provisions for Admission" duly recommended by the Standing Committee for Act, Statutes and Ordinances:

Para No.	Existing	Approved amendment
4.2	<p>N.C.C. Cadets</p> <p>(a) Relaxation to the extent of 5% of marks in the aggregate or in subject concerned, as the case may be, will be given to NCC cadets having the following NCC certificates for admission to all categories:</p> <p>i) A" Certificate for admission to Undergraduate courses.</p> <p>ii) "B" or "C" Certificate for admission to a Postgraduate courses.</p> <p>(b) The relaxation of marks on the basis NCC certificate shall be permissible on the production of <u>a Certificate</u> duly verified by the NCC Officer of the Jamia.</p>	<p>N.C.C. Cadets</p> <p>(a) Relaxation to the extent of 5% of marks in the aggregate or in subject concerned, as the case may be, will be given to NCC Cadets having the following NCC certificates for admission to all courses:</p> <p>(i) "A" or "B" certificate for admission to Undergraduate courses.</p> <p>(ii) "C" Certificate for admission to Postgraduate courses.</p> <p>(b) The relaxation of marks on the basis of NCC certificate shall be permissible on the production of <u>the concerned certificate</u> duly verified by the NCC Office of the Jamia.</p>

13.3 Approval of the proposal for amendment in Para 3 of Ordinance 12 (XII) concerning "Admission Committees" [AC-2012//Reso. No. 9].

The *Majlis* (AC) considered and approved the proposed amendment Para 3 of Ordinance 12(XII) concerning "Admission Committees" duly recommended by the Standing Committee for Act, Statutes and Ordinances:

Para No.	Existing	Proposed Amendment
3	Each Department of Studies in a Faculty, shall have an Admission Committee for admission to <u>Postgraduate, Honours, Diploma and Certificate programmes, appointed by the Head of the Department, which shall consist of the following members, as herein below provided:</u>	3. <u>Unless and otherwise provided, each Faculty/Department of Studies in a Faculty, as the case may be, shall have an Admission Committee for admission to its various programmes of study, whose composition shall be as given in the following:</u>
3.1	<p>Faculty of Humanities & Languages/ Social Sciences/ Natural Sciences/ Fine Arts</p> <p>(1) <u>Admission Committee for Postgraduate, Honours, Diploma and Certificate courses.</u></p> <p>(i) The Head of the Department (Chairman); (ii) The Dean's nominee; (iii) Three teachers, one each from amongst the Professors, Associate Professors and Assistant Professors by rotation.</p>	<p>3.1 Faculty of Humanities & Languages/ Social Sciences/ Natural Sciences</p> <p>(a) <u>Admission Committee for the Programme(s) in which a single Department of the Faculty is involved:</u></p> <p>(i) The Head of the Department (Chairman); (ii) The Dean's nominee; (iii) Three teachers of the Department, one each from amongst the Professors, Associate Professors and Assistant Professors by rotation.</p> <p>(b) <u>Admission Committees for the Programme(s)/Courses in which two or more Departments of a Faculty are involved and Common Entrance Test is conducted:</u></p> <p>(i) The Dean of the Faculty (Chairman); (ii) The Heads of the concerned Departments; (iii) A Nominee of the Vice-</p>

		<p>Chancellor.</p> <p>(c) <u>Admission Committees for Programme(s)/Courses in which two or more Faculties are involved and Common Entrance Test is conducted:</u></p> <p>(i) The Senior-most Dean of the concerned Faculties (Chairman);</p> <p>(ii) Other Deans of the concerned Faculties;</p> <p>(iii) The Heads of the concerned Departments;</p> <p>(iv) A Nominee of the Vice-Chancellor.</p>
<p>3.2</p>	<p>Admission Committee for Undergraduate (B.A./ B.Sc.) programmes: The Admission Committee for admission to B.A./B.Sc. programmes shall be appointed by the Dean of the Faculty concerned and shall consist of the following members, namely:</p> <p>(a) Faculties of Humanities & Languages and Social Sciences:</p> <p>(i) The Dean Faculty of Social Sciences or his nominee – (Chairman);</p> <p>(ii) Three teachers from each of the Faculty of Humanities & Languages and Faculty of Social Sciences and one teachers from the Faculty of Natural Sciences nominated by the Dean of the Faculty concerned; and</p> <p>(iii) One nominee of the Shaikhul Jamia {Vice-Chancellor).</p> <p>(b) Faculty of Natural Sciences:</p> <p>(i) The Dean Faculty of Natural Sciences or his nominee –(Chairman);</p>	<p>3.2 Faculty of Fine Arts</p> <p>The composition of the Admission Committee for admission to various programmes in its various Departments of Studies shall be as given below:</p> <p>(i) The Head of the Department (Chairman);</p> <p>(ii) The Dean's nominee;</p> <p>(iii) Three teachers of the Department, one each from amongst the Professors, Associate Professors and Assistant Professors by rotation.</p>

	(ii) One teacher from each Department of the Faculty of Natural Sciences nominated by the Head of the Department concerned, and (iii) One nominee of the Shaikhul Jamia (Vice-Chancellor)	
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13.4 Approval of the proposal for amendment in Para 5 of Ordinance 19 (XIX) concerning "Common Ordinance for the Centres" [AC-2012//Reso. No. 10].

The *Majlis* (AC) considered and approved the following amendment in Para 5 of the Ordinance 19 (XIX) concerning "Common Ordinance for the Centres (Administrative)" duly recommended by the Standing Committee for Act, Statutes and Ordinances:

Director of the Centre

Existing	Approved
(a) Each Centre shall be headed by a Director who shall be an academic staff of the University in the grade of Professor or equivalent.	a) <i>NO CHANGE</i>
(b) If a Centre has a sanctioned post of Director, he/she shall be appointed by a duly constituted Selection Committee as per the provisions of the Statute 25, on terms and conditions as decided by the <i>Majlis-i-Muntazimah</i> (Executive Council).	b) If a Centre has a sanctioned post of Director, he/she shall be appointed by a duly constituted Selection Committee as per the provisions of Statute 25, on terms and conditions as decided by the <i>Majlis-i-Muntazimah</i> (Executive Council). If a Centre does not have a sanctioned post of Director, but it has a sanctioned post of Professors), the Director shall be appointed by E.C. from amongst the Professors in the University. This will not exclude Professors of the Centre concerned. If a Centre neither has a sanctioned post of Director nor a

	Professor or its equivalent, the Director shall be appointed by the <i>Majlis-i-Muntazimah</i> (Executive Council) on the recommendation of the Vice-Chancellor on terms and conditions as decided by the <i>Majlis-i-Muntazimah</i> (Executive Council)
(c) If a Centre does not have a sanctioned post of Director, but it has sanctioned posts of Professor(s), the Director shall be appointed by the <i>Majlis-i-Muntazimah</i> (Executive Council) from amongst the Professors by rotation, in order of seniority. The appointment of the Director shall be for a period of three years.	c) The <i>Majlis-i-Muntazimah</i> (Executive Council) on the recommendations of the Vice-Chancellor may invite a person of high academic distinction and professional attainment as Director in the grade of a Professor, where there is a sanctioned post of Director.
(d) If a Centre neither has a sanctioned post of Director nor a Professor or its equivalent, the Director shall be appointed by the <i>Majlis-i-Muntazimah</i> (Executive Council) on the recommendation of the Vice-Chancellor on terms and conditions as decided by the <i>Majlis</i> (EC)	d) The term of Director shall be three years where there is a sanctioned post of Director in a Centre. The Director on completion of his three years term shall act as Professor in the respective Centre. He/she can also be shifted to any Faculty/ Department/Centre of the University.

(Action: S.O., Legal)

13.5 Approval on the request for institution of scholarship in the name of “DLF Raghuvendra” for underprivileged students of M.A. Social Work [AC-2012/I/Reso. No. 11].

The *Majlis* (AC) considered and approved the request of Mr. P.K. Joseph, Head, Special Projects & Communication, DLF Foundation, Gurgaon, for institution of two scholarships namely “DLF Raghuvendra Scholarship Programme” along with the modalities to regulate these scholarships (**Annexure-II**).

(Action: DSW/FO)

13.6 Approval of the proposed amendment in Ordinance 9(IX) concerning the degree of Doctor of Philosophy (Ph.D.) [AC-2012/I/Reso. No. 12].

The *Majlis* (AC) considered and approved the proposed amendment in Para 2(d) of the Ph.D. Ordinance 9(IX) – the Degree of Doctor of Philosophy regarding the course work duly recommended by the Standing Committee for Act, Statutes and Ordinances in the light of the UGC letter No. 5-6/2007 (CU) dated 16.12.2011(**Annexure-III**).

(Action: S.O., Legal)

13.7 Approval of essential qualifications as well as desirable qualifications for the newly created posts under the Afghanistan Studies Programme and China Studies Programme under the aegis of MMAJ-Academy of International Studies [AC-2012/I/Reso. No. 12].

The *Majlis* (AC) in the light of the UGC letter Nos. F. 112-6/2011 (IC) dated 13.9.2011 and F. 112-8/2011 (IC) dated 13.9.2011 (**Annexures-IV & V**) has approved the following teaching positions for the Afghanistan Studies and China Studies scheme of Area Study Programme and approved the following teaching positions as sanctioned by the UGC:

Afghanistan Studies Programme

1. One Professor
2. One Associate Professor
3. Two Assistant Professors
4. Two RA/PA/PF (competent authority has opted to fill two RAs)

China Studies Programme

1. One Professor
2. One Associate Professor
3. Two Assistant Professors
4. Three RA/PA/PF (competent authority has opted to fill three RAs)

Essential qualifications of these posts shall remain the same as prescribed by the UGC along with the desirable qualifications taking into consideration of the specialized area of teaching (**Annexure-VI**)

(Action: AR, RPS)



- 13.8 Approval for adoption of Gazette of India: Extraordinary of AICTE issued on 5.3.2010 especially for promotion of Head of Section in the Diploma level i.e. University Polytechnic [AC-2012/I/Reso. No. 17].

The *Majlis* (AC) considered and approved the adoption of Para Nos. (XIII), (XIV) & (XVI) of AICTE's Regulations, 2010 as notified in the Gazette of India issued on 5.3.2010 for promotion of the Head of Section in the Diploma Level i.e. University Polytechnic as the UGC rules are silent about the recruitment rules of these posts (**Annexure-VII**).

(Action: AR, RPS)

The meeting concluded at 5.00 p.m. with a vote of thanks to the Chair.



(Prof. S. M. Sajid)
Registrar/Secretary
